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**EDWIN D. HILL**  
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December 20, 2013

TO: All IBEW Local Union Retirees Club Press Secretaries

Dear Sisters and Brothers:

Enclosed is a copy of the "2014 Press Secretary Guidelines" for submitting Retirees Club articles for the "Local Lines" section of The Electrical Worker. Also included are some helpful hints on submitting photos.

Retirees Club articles are published quarterly in The Electrical Worker.

Articles and photos are welcome via e-mail. Please address your submission to [locallines@ibew.org](mailto:locallines@ibew.org) and include your local union number in the subject line. Thank you for continuing to adhere to the 200-word limit.

Please note the deadline schedule included in the guidelines. As you will see, there is a revised calendar for next year. Your cooperation in submitting your material early enough to arrive before your deadline date is greatly appreciated.

The attached deadline schedule can be found on the IBEW Web site [www.ibew.org/retireedeadlines.htm](http://www.ibew.org/retireedeadlines.htm) or by contacting the Media Department at (202) 728-6057.

Season's Greetings!

Fraternally yours,

A handwritten signature in black ink, appearing to read "Edwin D. Hill". The signature is stylized with a large, looping "E" and "H".

Edwin D. Hill  
International President

EDH:jhj  
Enclosures  
Copy to All International Vice Presidents